

No. 199/2011/SIET/Quotation/AP Test  
07.12.2011

Dated

**QUATATION NOTICE**

Sealed competitive quotation are hereby invited by the undersigned from Agencies/Firms well versed and experts in the field of conducting Career Oriented Aptitude Test for students to measure a student's aptitudes/ personality etc. and career guidance. The interested parties must be able to conduct the test on line both in Malayalam and English languages. The sealed quotations should reach the undersigned on or before **26.12.2011 (11 AM)** with complete details showing the experience of the applicant, in this regard. The selection will be purely based on the merit of the applicant.

The undersigned reserves the right to reject any quotation received without assigning any reason whatsoever. For further details please visit website [www.prd.kerala.gov.in](http://www.prd.kerala.gov.in) of PRD, Government of Kerala or website [www.sietkerala.org](http://www.sietkerala.org) of SIET, Kerala.

**DIRECTOR**  
SIET, KERALA

# **APTITUDE TEST FOR STUDENTS**

## **Terms and Conditions**

### **Test Procedure**

1. The test should be an online test
2. Each student should be given a username and password and a link where they can go to log on and take the test
3. After the student has taken the test the results and report should be posted online within 10 working days

### **Framework of Test**

1. The test should measure a students Interests-Aptitudes and Personality
2. The interest test should measure a students interest in
  1. Pure Sciences
  2. Applied Sciences
  3. Environment and Nature
  4. Management and Finance
  5. Creative Art and Design
  6. Service Industry
  7. Consumer Economics
  8. Administration
  9. Engineering and Structural Design
  10. Mass Communication and Legal
3. The Aptitude Test should measure
  1. Mechanical Reasoning
  2. Verbal Reasoning
  3. Spatial Relations
  4. Language Usage
  5. Speed and Accuracy
  6. Vocabulary Testing
  7. Numerical Ability
4. The Personality Test must measure the personality traits which are required at work for the student. The work values of the student should be established in the report

### **The Report**

1. The results must integrate the scores of the above three tests
2. The report must provide the top three career recommendations of each student
3. There must be separate reports of the aptitude, interest and personality of each of the students

4. There should be information on how students can improve their aptitudes
5. There should be detailed information on
6. the various interest clusters/groups

### **Post the Test**

1. Post the test the agency should provide an online platform where students can ask questions
2. An expert career counselor should then answer the questions for the students online
3. The agency should also have career information on various careers and institutes on a web based platform

### **Eligibility and Conditions**

- Interested Party must be involved in Career Guidance and career oriented aptitude test for the past five years.
- Interested Party must have conducted over 5000 career assessment tests in this period of time.
- Interested Party must have an online test available with the ability to provide the results online.
- Interested Party must have worked in the field of career guidance with more than 10,000 students.
- Interested Party must have worked in multiple cities.
- Interested Party must be able to conduct the program in multiple languages mainly in English and Malayalam languages.
- Interested Party must conduct the test under the brand name of SIET KERALA.
- Interested Party must distribute the Certificate under the brand name of SIET KERALA.
- Interested party should submit detailed test procedure, sample questionnaire and sample of detailed report both in English & Malayalam languages along with the application for the evaluation of the expert committee.
- Total fee expected from one student must also be intimated.
- The total number of students for whom aptitude test to be conducted has not yet been calculated.

**SIET KERALA**  
**APPLICATION FORM FOR APTITUDE TEST AGENCY SELECTION**

**1. Organizational Information**

Name of Organization :

Year of Incorporation :

Address :

Website :

Basic details of organizational functions :

Name and designation of contact person :

Telephone Number :

Mobile Number :

Email Address :

Fax Number :

**2. Details on organizational experience**

- Number of students where career counseling testing has been conducted in the past 5 years
  
- Number of years in the career counseling industry
  
- Number of cities that the organization has worked in
  
- Number of languages which the organization has its content

### **3. Tie ups, associations and clients**

- What government organizations have you worked in the field of career counseling
  
  
  
  
  
  
  
  
  
  
- What organizations or associations are you a member of or tied up with
  
  
  
  
  
  
  
  
  
  
- a. Indian
  
  
  
  
  
  
  
  
  
  
- b. International
  
  
  
  
  
  
  
  
  
  
- Please list the names of some of your clients or grantees

### **4. Details of product**

- Please provide details of the career test. You are required to mention what it measures and how it is scored.
  
  
  
  
  
  
  
  
  
  
- Please provide details of the student report
  
  
  
  
  
  
  
  
  
  
- Please attach an English and Malayalam version of the test and sample report.

**5. Execution Process**

- Please provide details of how you will execute the project. Mention the logistical execution of the program
  
- Please provide details of the services that will be provided once the student has taken the test and received the report

**6. Reporting Process**

**7. Please mention the qualifications and experience of your team**

**8. Financials**

**9. Other details if any**

**DECLARATION**

*I do here by declare that the above mentioned details are true.*

Place :

Sd/-

Date :

Seal